

Position Description:

The primary responsibility of the Pre-school Teacher is to provide a safe and nurturing environment that encourages children to learn and grow.

Qualifications

- 12 ECE units completed (that cover the general areas of child growth and development, or human growth and development; child, family and community, or child and family; and program/curriculum)
- BA preferred
- CPR & First Aid certified
- 6 months of related experience

Essential Responsibilities

- Greet children, parents and staff in a friendly manner.
- Plan, supervise and implement a stimulating program in accordance with the policies and philosophy of the school
- Treat children with dignity and respect.
- Be responsible for all mealtime activities of the group.
- Perform regular observations and assessments on all children and record observations on a skills and behavior checklist.
- Encourage children to develop friendships and interact with peers in a positive manner.
- Make the safety and well being of students your top priority by maintaining ratio and removing the children from any potentially dangerous situation.
- Plan a well-balanced program for the children in all skill areas.
- Plan and prepare monthly bulletin boards that support the program's themes.
- Make all preparations in advance for implementation of the lessons.
- Maintain a child-oriented classroom that demonstrates an awareness of the development stages of each child.
- Share ideas and collaborate with other teachers.
- Attend and participate in staff meetings, workshops, in-service training and all school events.
- Keep director informed of all problem areas, concerns and progress throughout the program.
- Keep classroom, resource and playground areas clean and in order.
- Assume an equal share in all responsibilities of the staff.
- Demonstrate Godly character at all times.

Lifestyle Standards

Recognize, understand, and agree to live by the moral and ethical standards of Bethany University as outlined in the Assemblies of God Statement of Fundamental Truths and the Bethany University Statement of Faith.

Salary/Compensation

This is a part-time position working 12pm-5:30pm Monday-Friday with morning availability on an as needed basis. Salary is commensurate with education and experience.

Application Process

Applicants who meet the qualifications listed above may submit a letter of interest and resume to the Director of ECLC using the contact information listed below. The position will remain open until filled.

Contact information:

Stephanie Mapes
800 Bethany Drive
Scotts Valley, CA 95066
smapes@fc.bethany.edu

Bethany University does not discriminate on the basis of race, color, national origin, gender, age, or disability.